

Palmer Ranch Master Association Property Owners Association, Inc.

Board of Trustees Meeting

November 16, 2017

MINUTES

A meeting of the Board of Trustees of Palmer Ranch Master Property Owners Association, Inc. was held on November 16, 2017, at Covenant Life Presbyterian Church, 8490 McIntosh Road, Sarasota, Florida 34238

Trustees present: Aaron Herschberger, Bob Holzman, Dick Beitel, Garry Wharton, Joel Schemmel, Kathrin Harris, Lee Katz, Nicholas Spina, Peggy Wells, Rob O'Connor, Steve Jeantet and Sue Ambrecht.

Trustees absent: Cathy Leetzow, Claudia Brooks and Steve Anderson.

Representatives present: Henry Warren of Hamptons, Carol Auricchio of Mira Lago, Wayne Gold of Sandhill Preserve, John Hockenberry of Silver Oaks Estates, Curt Gilroy of Turtle Rock, Roger Stephenson of VillageWalk, Bob Holzman of TPC Prestancia, Aaron Herschberger of Evalyn Sadlier Jones YMCA, Sue Ambrecht of Palmer Park of Commerce and Steve Jeantet from Covenant Life Church.

Resident members present: Fred Falkner of Glenridge and J. Peter Lueck of Sandhill Preserve.

Palmer Ranch Master Association staff in attendance: Tracy Smith, Carrie Agosto and Randy Lycke.

Convene/Confirmation of Quorum

Board president Rob O'Connor convened the meeting at 3:00pm, following confirmation of a quorum. He referenced that there will be opportunity for Community Representatives Discussion at the end of the meeting. He asked that the Representatives hold off on comments and questions until after the board has completed its business.

Minutes of previous meeting

As there were no changes or corrections to the minutes of the September 28, 2017 Board of Trustees meeting, they were considered approved as distributed.

Financial Report

Tracy provided a recap of the financial statements for the period ending October 31, 2017.

Reports

With the exception of the President's Report, all reports were provided to the Board prior to the meeting. Each report was referenced and opportunity to provide updates or ask questions was given.

- A. President's Report – Rob asked that committee chairs be prepared, at this and future meetings, to provide a recap of their individual reports.
- B. Management Report – In addition to the information on the report, Tracy also updated the board on:
 - a. Resignation of Randy Lycke, Grounds Supervisor
 - b. Request for nominations / Residential & Commercial/Industrial
 - c. New assessable commercial memberships
 - d. Open house for the Bay Street Dog Park
 - e. Sarasota County - Hurricane Irma cleanup
 - f. Sarasota County Neighborhood Services – Right of Entry Form
- C. Grounds Report - Comments provided by Randy Lycke

Palmer Ranch Master Association – Mission Statement

'Our mission is to enhance and maintain the aesthetic quality of Palmer Ranch and to preserve the overall unique identity and sense of community.'

Palmer Ranch Master Association Property Owners Association, Inc.

Board of Trustees Meeting

November 16, 2017

MINUTES

- D. Advisory Committee - Comments provided by Dick Beitel. It was noted that Larry Hall, from Cobblestone, has resigned from the Advisory Committee.
- E. Community Center Ad Hoc Team - Comments provided by Garry Wharton
- F. Community Relations Committee - Comments provided by Rob O'Connor
- G. Palmer Ranch Watershed/Natural Assets Committee In addition to the information on the report, Tracy also updated the board on:
 - a. Jennifer Jacksits, from Isles of Sarasota, resigned from the committee.
 - b. Natural Assets (NA) hosted two tram tours of Oscar Scherer State Park
 - c. NA seminars have been hosted at the individual communities: one at VillageWalk and one at Mira Lago. If anyone is interested in having one at their community, contact either Ken Brinker or Tracy Smith
 - d. TPC is hosting a Sarasota Audubon event on Wednesday, November 29th from 4-5pm at the TPC clubhouse
 - e. Please plan to attend the next NA workshop on December 5th at 4pm (Covenant Life Church, main sanctuary)-our guest speaker will be Dr. Abbey Tyrna of UF/IFAS Sarasota County extension.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

- A. Demographic Survey Demonstration - Comments made by Rob O'Connor
There was a demonstration of the Member Demographic Survey for the members of the board to participate in. Board members will be asked to access the link to the survey and complete the information within 1 week from today.
- B. Enhancement Project – Palmer Ranch Parkway West Invasive & Exotic Material Removal
A motion was made by Kathrin Harris, seconded by Sue Ambrecht, to proceed with the project as noted on proposal from Aquatic Conservation, Inc. (ACI), together with ACI quote 100, dated August 21, 2017. Motion carried unanimously.
- C. Appointments to the Palmer Ranch Watershed / Natural Assets Team
A motion was made by Garry Wharton, seconded by Dick Beitel, to appoint Sharon Gascon and Roger Stephenson to the Palmer Ranch Watershed / Natural Assets Committee, as voting members, until the next Annual Members Meeting. Motion carried unanimously.

A motion was made by Kathryn Harris, seconded by Joel Schemmel, to appoint Mollie Holland, Sarasota County NEST Coordinator, to the Palmer Ranch Watershed / Natural Assets Committee, as a non-voting member, until the next Annual Members Meeting. Motion was carried unanimously.
- D. New Mission Statement for Palmer Ranch Master Property Owners Association, Inc.
Motion by Sue Ambrecht, seconded by Nicholas Spina, to revise the Mission Statement for Palmer Ranch Master Property Owners Association, Inc. to read, ‘Our mission is to enhance and maintain the aesthetic

Palmer Ranch Master Association – Mission Statement

‘Our mission is to enhance and maintain the aesthetic quality of Palmer Ranch and to preserve the overall unique identity and sense of community.’

Palmer Ranch Master Association Property Owners Association, Inc.

Board of Trustees Meeting

November 16, 2017

MINUTES

quality of Palmer Ranch and to preserve the overall unique identity and sense of community.’ Motion passed unanimously.

- E. Enhancement Project - LED Lighting-median on McIntosh Road at Palmer Ranch Parkway East Motion by Nicholas Spina, seconded by Sue Ambrecht, to proceed with installation of LED lighting as shown on proposal #2017-325 from Owens Electric dated November 3, 2017, for only the area of McIntosh and Palmer Ranch Parkway East. Funds for the project shall be expensed through enhancement funds, account #61310. Motion was passed unanimously.

F. Other

There was no other new business to discuss.

Community Representatives – Discussion

Question was asked about the start date of the roundabout at the intersection of Honore Avenue and Central Sarasota Parkway. Weather permitting, the project is to begin January 1st, 2018.

John Hockenberry of Silver Oak Estates asked if the Master Association had an agreement with Sarasota County for the roadside maintenance we do on their behalf. Such an agreement is in place, and is valid until October 1st of 2018. This agreement provides for income, as budgeted, for the 2018 calendar year.

Inquiry was made about the vacant, commercially-zoned parcel, located at the northeast corner of Honore Avenue and Central Sarasota Parkway. Sue responded that there are no active interest at this time.

2018 Board Meeting Schedule – all held at Covenant Life Church, 8490 McIntosh Road, Sarasota. All meetings convene at 3pm.

- A. January 25th – 3pm;
- B. March 29th – 3pm (Annual Members Meeting / Organizational Meeting of the Board)
- C. May 17th – 3pm
- D. July 26th – 3pm
- E. September 27th – 3pm
- F. November 15th – 3pm

Adjourn

There being no further business to discuss, a motion was made by Garry Wharton and seconded by Joel Schemmel, to adjourn the meeting. The meeting was adjourned at 3:55pm.

Respectfully submitted,

Leatrice Katz
Secretary