

**Palmer Ranch Master Property Owners Association. Inc**  
**Organizational Meeting of the Board of Trustees**  
**MINUTES**  
**March 29, 2018**

The Organizational Meeting of Palmer Ranch Master Property Owners Association, Inc. was held on March 29, 2018, immediately following the Annual Members Meeting at the Covenant Life Church, 8490 McIntosh Road, Sarasota, Florida 34238

Trustees present: Aaron Herschberger, Bob Holzman, Cathy Leetzow, Dick Beitel, Garry Wharton, Kathrin Harris, Lee Katz, Peggy Wells, Rob O'Connor and Andrea Suarez.

Trustees unable to attend: Claudia Brooks, Joel Schemmel, Nicholas Spina, Steve Anderson and Steve Jeantet.

Palmer Ranch Master Association staff attending: Tracy Smith, Sue Ambrecht and Carrie Agosto

**Convene/confirmation of Quorum**

Dick Beitel, President, brought the meeting to order at 4:30pm following confirmation of a quorum.

**President's Opening Comments**

Opening comments provided by Dick Beitel.

**Minutes of previous meeting**

There being no changes or corrections, the minutes of the February 22, 2018 Meeting of the Board of Trustees were considered approved as distributed.

**Appointment of Officers**

Motion by Kathrin Harris, seconded by Cathy Leetzow, to elect the following officers:

- President Elect - Garry Wharton
- Vice President - Rob O'Connor
- Treasurer - Peggy Wells
- Secretary - Lee Katz

Motion passed unanimously.

**Committee Charters/ Member Appointments**

A. Advisory Committee

Motion by Garry Wharton, seconded by Lee Katz, to appoint the following to the Advisory Committee until the next Annual Members Meeting:

- Five Officers named at this meeting
- Kathrin Harris of Turtle Rock
- Cathy Leetzow of Isles of Sarasota

Motion passed unanimously.

B. Community Center Sub Committee

Pursuant to the Resolution approved by the Board of Trustees on March 24, 2016, the following will be appointed to the Community Center Sub Committee: President Dick Beitel, President-Elect Garry Wharton and Vice President Rob O'Connor.

C. Community Relations Committee

Motion by Lee Katz, seconded by Garry Wharton, to appoint the following to the Community Relations Committee until the next Annual Members Meeting:

Palmer Ranch Master Association – Mission Statement

*'Our mission is to enhance and maintain the aesthetic quality of Palmer Ranch and to preserve the overall unique identity and sense of community.'*

- Dick Beitel
- Rob O'Connor
- Cathy Leetzow
- Peggy Wells
- Tracy Smith, PRMA Community Manager
- Carrie Agosto, PRMA Administrative Assistant

D. Palmer Ranch Watershed / Natural Assets Committee

Motion by Peggy Wells, seconded by Kathrin Harris, to appoint the following members to the Palmer Ranch Watershed / Natural Assets Committee until the next Annual Members Meeting:

a. Voting Members:

- Committee Chair/ Member: Ken Brinker of Stoneybrook Golf & Country Club
- Rob O'Connor of Stoneybrook Golf & Country Club
- Cindy Taliaferro of Mira Lago
- Oliver Janney of Deer Creek
- Charles Reith of Mira Lago
- Roger Stephenson of VillageWalk
- Tracy Smith of Palmer Ranch Master Association
- Sue Ambrecht of Palmer Ranch Master Association

b. Non-Voting Members / Professional Consultants:

- Dr. David Shafer of Shafer Consulting
- Dr. Jennifer Shafer of Shafer Consulting
- Steve Suau of Progressive Water Resources
- Russ Hoffman of Beautiful Ponds
- John Ryan of Sarasota County
- Dr. Abbey Tyrna of UF/IFAS
- Mollie Holland of Sarasota County

The motion passed unanimously.

**New Business**

A. Enhancement project - Palmer Ranch Parkway West Invasive & Exotic Material Removal

Motion by Peggy Wells, seconded by Kathrin Harris, to proceed with the project as noted on proposal from Aquatic Conservation, Inc. (ACI). Together with ACI quote 103, dated March 8, 2018, at a cost not to exceed \$8,000.00. Motion passed as follows:

Aaron Herschberger – YES	Kathrin Harris - YES
Bob Holzman – YES	Lee Katz - YES
Cathy Leetzow – NO	Peggy Wells - YES
Dick Beitel – YES	Rob O'Connor - YES
Garry Wharton – YES	Andrea Suarez - YES

B. Enhancement project-Palmer Ranch Parkways West & Extension - longline striping and reflective pavement markers.

Motion by Lee Katz, seconded by Andrea Suarez, to proceed with funding the longline striping and reflective pavement markers on Palmer Ranch Parkways West and Extension, at a cost not to exceed \$22,000.00 Following discussion, the motion was passed unanimously.

C. Honore Avenue Well

Motion by Kathryn Harris, seconded by Aaron Herschberger, to proceed with work as shown on attachment from American Drilling of Sarasota, Inc. dated March 7, 2018, at an amount not to exceed \$6,300.00. Following discussion, the motion was passed unanimously.

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D. Other

There was no other business to discuss.

**Meeting Schedule**

The following board meetings will be held at Covenant Life Church, 8490 McIntosh Road, Sarasota:

- Thursday, May 17th- 3pm
- Thursday, July 26th- 3pm
- Thursday, September 27th- 3pm
- Thursday, November 15- 3pm

**Adjourn**

Motion to adjourn was made by Garry Wharton, seconded by Cathy Leetzow. The meeting was adjourned at 4:45pm.

Respectfully submitted,

Leatrice Katz  
Secretary

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