

Palmer Ranch Master Property Owners Association, Inc.
Organizational Meeting of the Board of Trustees
MINUTES
March 25, 2021

A Meeting of the Board of Trustees of Palmer Ranch Master Property Owners Association, Inc. was held at 3:00pm on March 25, 2021 via ZOOM.

Trustees present: Charles Reith, Chris Meyer, Garry Wharton, Lee Katz, Wayne Gold, William Altman, Nicholas Spina, Peggy Wells, Ginny McGee, Andrew Kingsley and Andrea Suarez.

Trustees absent: Bob Swan and Lisa Meskil.

Palmer Ranch Master Association staff in attendance: Tracy Smith, Sue Ambrecht and Carrie Agosto.

Convene/Confirmation of Quorum

Lee Katz convened the meeting at 4:07pm, following confirmation of a quorum.

President's Opening Comments

Opening comments provided by Lee Katz.

Minutes of Previous Meeting

There being no changes or corrections, the minutes of the January 28, 2021 Meeting of the Board of Trustees were considered approved as distributed.

Appointment of Officers

Motion by Wayne Gold, seconded by Lee Katz, to appoint the following officers: President Elect – Chris Meyer, Huntington Pointe; Vice President – Garry Wharton, Silver Oak Estates; Treasurer – William Altman, Stoneybrook Golf & Country Club and Secretary – Peggy Wells, VillageWalk. Motion passed unanimously.

Committee Charters/Member Appointments

A. Advisory Committee

Motion by Chris Meyer, seconded by Wayne Gold, to appoint the following to the Advisory Committee until the next Annual Members Meeting: Lee Katz, Chris Meyer, Garry Wharton, William Altman, Peggy Wells, Carol Auricchio and Kathrin Harris. Following discussion, the motion passed unanimously.

B. Palmer Ranch Watershed / Natural Assets Committee

Motion by Garry Wharton, seconded by Charles Reith, to appoint the following to the Palmer Ranch Watershed / Natural Assets Committee until the next Annual Members Meeting: Committee Chair/Voting Member: Joe Polidoro, Turtle Rock; Board Liaison / Voting Member: Charles Reith – Mira Lago; Voting Members: Barbara Scissors, Sandhill Preserve; Charles Durkin, VillageWalk; Cindy Taliaferro, Mira Lago; Ken Brinker, Stoneybrook Golf & Country Club; Mary Matteotti, Cobblestone; Oliver Janney, Deer Creek; Rob O'Connor, The Glenridge; Roger Stephenson, VillageWalk; Sue Ambrecht, PRMA Staff; Tracy Smith, PRMA Staff and Viviane Silverman, VillageWalk; Non-Voting Members / Professional Consultants: Drs. David & Jennifer Shafer, Shafer Consulting; Steve Suau, Progressive Water Resources; Russ Hoffman, Beautiful Ponds; John Ryan, Mollie Holland & Sam Wright, Sarasota County; Dr. Abbey Tyrna, UF/IFAS. Following discussion, the motion passed unanimously.

Old Business

A. New Palmer Ranch Monument Signs

Motion by William Altman, seconded by Peggy Wells, to award the new Palmer Ranch Monument Sign project to Magee Signs. Following discussion, the motion passed unanimously.

B. Other

There was no other old business to discuss.

Palmer Ranch Master Association – Mission Statement

'Our mission is to enhance and maintain the aesthetic quality of Palmer Ranch and to preserve the overall unique identity and sense of community.'

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New Business

A. Enhancement Project – Confederate Jasmine Installation on Honore Avenue

Motion by Peggy Wells, seconded by Garry Wharton, to proceed with the project as detailed on the February 12, 2021 proposal from Blooming’s Landscape & Turf Management, Inc. at a cost of \$17,700.00, to be funded from the Operating - Enhancement Expense account. Following discussion, motion passed unanimously.

B. Proposal from Progressive Water Resources

Motion by Charles Reith, seconded by William Altman, to proceed with the proposal from Progressive Water Resources, dated February 28, 2021, with funding coming from Operating Account 60640. Following discussion, the motion passed unanimously.

C. Special Edition Newsletter – What is the Palmer Ranch Master Association?

The Advisory Committee has recommended an article on What is the Palmer Ranch Master Association, a copy of which the board has been provided a copy of. Following discussion, motion was made by Garry Wharton, seconded by William Altman, to table this matter until the May 20, 2021 Board of Trustees meeting. Motion passed unanimously.

D. Other

- a. TASK: Tracy Smith was asked to file the Annual Corporation Report with the State of Florida
- b. New bank signature cards will need to be signed by the new officers. TASK: Tracy Smith will coordinate these forms through BB&T and Cadence Bank.
- c. Email accounts – Former/new association officers as well as our new board members will be assigned their Palmer Ranch email accounts. TASK: PRMA staff to coordinate.
- d. Board Orientation – Tracy is coordinating an orientation class for any board member who wishes to participate.
- e. There was no other new business to discuss.

Board of Trustees Meeting Schedule

The following is the meeting schedule for the remainder of the 2021 calendar year:

- A. Board Meeting – Thursday, May 20th – 3pm
- B. Board Meeting – Thursday, July 22nd – 3pm
- C. Board Meeting – Thursday, September 23rd – 3pm
- D. Board Meeting- Thursday, November 18th – 3pm

Adjourn

There being no further business to discuss, motion was made by Garry Wharton, seconded by Wayne Gold, to adjourn the meeting. Meeting adjourned at 5:13pm.

Respectfully submitted,

Tracy Smith
Community Manager

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