

***Palmer Ranch Master Property Owners Association, Inc.***  
**Meeting of the Board of Trustees**  
**ACTION AGENDA**  
**July 22, 2021**

- I. Convene/Quorum *Meeting convened at 3:00pm*
- II. Minutes of previous meeting - Meeting of the Board of Trustees – May 20, 2021  
*Minutes approved as distributed.*
- III. Financial Report – Unaudited Financial Statement for period ending June 30, 2021  
*Financials were presented.*
- IV. Reports  
*Reports were provided*
  - A. President’s Report
  - B. Management Report
  - C. Community Development Update
  - D. Grounds Report
  - E. Advisory Committee
  - F. Palmer Ranch Watershed / Natural Assets Committee
- V. Old Business
  - A. UPDATE: Honore Avenue Phase V / Bay Street Extension Landscape & Irrigation Enhancement Project *Update provided.*
  - B. UPDATE: Request from Mr. George Rodriguez *Mr. Rodriguez withdrew his request.*
  - C. Other *There was no other old business to discuss.*
- VI. New Business
  - A. 2022-2023 Grounds Maintenance Contracts *Contracts were awarded.*
  - B. Enhancement Project: Entry Wall Refurbishment *Project was approved.*
  - C. Revised Employee Benefits *Approved as amended.*
  - D. Part-Time Administrative Assistant for the PRMA Office *Action approved by the Board.*
  - E. Shared Use Agreement – Irrigation Pond *Agreement approved by the Board.*
  - F. Community Emergency Response Training (CERT) *Action approved by the Board.*
  - G. Other *There was no other new business to discuss.*
- VII. Community Representative Discussion
- VIII. Meeting Schedule – held on the following dates at 3pm
  - A. Board Meeting – Thursday, September 23rd
  - B. Board Meeting- Thursday, November 18<sup>th</sup>
- IX. Adjourn *Meeting adjourned at 3:51pm*

Palmer Ranch Master Association – Mission Statement

*‘Our mission is to enhance and maintain the aesthetic quality of Palmer Ranch and to preserve the overall unique identity and sense of community.’*